



### Selection and Admission to Nursing Program

<b>Status:</b>	Approved 04/08/2014 Revised and Approved 10/14/2014; Revised and Approved 6.1.2017
<b>Effective:</b>	6.1.2017
<b>Initiated by:</b>	Admission, Progression Retention and Graduation Committee
<b>Relevant WAC:</b>	WAC 246-840-519

#### Purpose

The purpose of this policy is to provide guidelines to the administration, faculty and staff for student admission to the BSN program in the Department of Nursing.

#### Plan

Admission to the nursing program is selective. Nursing is a practice discipline which bears great responsibility for maintaining high ethical and intellectual standards. The admission process provides a method of selection that assures qualified applicants are granted admission.

Admission to the BSN program is a three-step process: The three-steps are:

1. Application and admission to Heritage University,
2. Application and acceptance to the pre-BSN program, and
3. Application and acceptance to the BSN program.

#### Policies and Procedures

**Policy:** Individuals seeking admission to the BSN program offered by Heritage University Department of Nursing must meet the admission criteria of Heritage University prior to consideration for admission to the nursing program. Prospective students apply to Heritage University indicating desire for admission to the pre-BSN program. Once it has been determined that an individual has met Heritage University's admission standards, the application is reviewed for admission to the pre-BSN nursing program. Neither admission to Heritage University, nor admission to the pre-BSN nursing program guarantees admission to the BSN program. Admission is selective. The criteria for admission are described in the procedures below.

**PROCEDURE:** The procedure, adopted for use by the Admission, Progression, Retention, and Graduation Committee, is designed to reduce bias in the selection process.

**Step 1: Meet admission requirements to Heritage University as designated by the Heritage University catalog <http://catalog.heritage.edu/>**

**Step 2: Admission to the pre-BSN program**

**A. Requirements for a HIGH SCHOOL SENIOR to be considered for Pre-BSN program**

1. High school 3.00 GPA on a 4-point scale.
2. Successful completion of these high school courses: English (4 units); college-prep mathematics (3 units); social sciences (2 units); biology and chemistry (2 units). Each course is to be completed with a grade of 2.00 (C) or better.
3. Completed application and admission to Heritage University.
4. Composite ACT score of 23 or better, or SAT score of 1020 or better.

**B. Requirements for a CURRENT HERITAGE STUDENT requesting major change to Pre-BSN program**

1. Overall minimum college GPA of 2.75 on a 4-point scale.
2. Completion of at least one of the following: BIOL 110, CHEM 101, MATH 140.
3. Grade of C+ or better will be required in CHEM 101 and Math 140.
4. Completion of at least three of the following with a grade of C+ or better: PSY 101, SOC 101, PHIL 210, ENG 101 or UNIV 101.

**C. Requirements for a TRANSFER APPLICANT to be considered for Pre-BSN program**

1. Overall minimum college grade point average of 2.75 on a 4-point scale.
2. Completed application and admission to Heritage University.
3. Official copies of high school transcripts if fewer than 30 credits of college work completed.
4. Official copies of all college transcripts.
5. Completion of the equivalent of at least one of the following: BIOL 110, CHEM 101, MATH 140.
6. Grade of C+ or better will be required in CHEM 101 and MATH 140.
7. Completion of the equivalent of at least two of the following with a grade of at least C+ or better: PSY 101, SOC 101, ENG 101.

**PREREQUISITE COURSEWORK**

Once admitted as a Pre-BSN student to Heritage University, work will begin on the pre-requisites for the BSN Program. Before the student can be considered admission to the BSN Program, the “Year One Prerequisite” courses shown below must be completed or in progress the spring semester the student is submitting his/her application.

***Year One Prerequisites*** ***Credit Hours (semester hours)***

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|---|-----------|
| 1. Two chemistry courses:<br>CHEM 101/101L or CHEM 110/110L and CHEM 202/202L<br><i>Note:</i> MATH competency at the level of MATH 96 is required prior to CHEM 101 | 9 credits |
| 2. Math: MATH 140/140L College Algebra  | 4 credits |

3. Biology: BIOL 110/110L 4 credits
4. English Composition I: ENG 101 3 credits
5. Heritage Core: UNIV 101 3 credits
6. **Two** of the **four** courses listed below:
  - PSY 101: Intro to Psychology 3 credits
  - SOC 101: Intro to Sociology 3 credits
  - PHIL 210: Logic and Critical Reasoning 3 credits
  - ENG 102: English Composition II 3 credits
7. These **two** nursing courses are recommended prerequisites, and may be taken in the pre-BSN program. If not taken before selection to the BSN program, they may be taken as co-requisites and must be taken by the end of the sophomore year.
  - NURS 114W: Personal Knowledge Development 2 credits
  - NURS 206W: Ethical Nursing Practice 2 credits

All NURS courses must be completed with no less than an 80% (this is a B- with the Nursing Program Grading Scale). All other non-nursing courses required by the Nursing Program must be completed with a grade of C+ or better. A grade of C or lower means that the required non-nursing course must be repeated.

### **Step 3: Admission to BSN program**

Selection for the BSN program is competitive and occurs during the Spring Semester. In addition to reviewing Steps 1 and 2 admission requirements, the Admissions committee will review:

- A. Application to the BSN program.
- B. Successful predictor scores on the HESI-A2.
- C. Signed waiver for background check.
- D. Essay - a two (2) page statement of education, experience, career goals and personal mission as it relates to the BSN role.
- E. Three (3) reference letters on the reference form provided. One must be from either a professor or an employer.
- F. An admission interview may be required.

### **Final Selection Procedure into the BSN program:**

Applications will be considered for selection when all required documents are submitted to the Nursing Department. Qualified applicants will be those who have:

- Achieved a successfully predictive HESI-A2 admissions score,
- Completed all non-nursing prerequisites with a C+ or better, and
- Turned in a completed application.

Applications will be discarded if:

- Overall score and sub-scores on the HESI-A2 admissions test are not predictive of success in a BSN program.
- Application is incomplete.
- Minimum prerequisite(s) are not met.
- The Criminal Background Check reveals applicant is not in compliance with the Washington Department of Health RCW 18.130.050 (13).

The pool of qualified applications will be given to the Chair of Admission, Progression, Retention and Graduation Committee (APRG) for selection of applicants to the program. The APRG Chair delegates dimensions of the selection process to faculty, staff and students of Heritage University and community partners. Nursing applicants are selected based on the required documents submitted. Guidelines for delegation of selection tasks are as follows:

Guidelines for Delegation of Selection Tasks						
Task	Members of Nursing Faculty Assembly	Non-Nursing Heritage Faculty	Nursing Department Staff	APRG Student Members	APRG Chair	Community Partners
Compile Completed Applications			✓			
Delegate Selection Tasks					✓	
Interview	✓	✓		✓		✓
Evaluate Written Essay	✓	✓				

**Policy Reviewers**

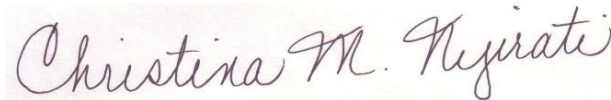
Proposed revisions of this policy should be reviewed by:

1. Nursing Faculty Assembly
2. Policy & Bylaws Committee
3. Curriculum Committee
4. Admissions, Retention, Progression & Graduation Committee

**Forms**

- Admission forms specific to each program.
- Application form for the pre-BSN program
- Application form for the BSN program
- Recommend or Deny Form

These forms are located in the Nursing Office.



Signature: \_\_\_\_\_