



The Center for Intercultural Learning and Teaching (CILT)

Chalk & Wire Student Guide #1: Registering Your New Account

If your course syllabus requires use of a Chalk & Wire e-Portfolio account, you will purchase a **subscription code** from the Heritage University Bookstore. If you have financial aid funds available in your account, you may fill out a **voucher form** in the bookstore to draw on those funds to pay for your Chalk & Wire subscription code. Please be careful NOT to lose your code before registering your account.

Process:

1. From the MyHeritage page, <https://myheritage.heritage.edu/ics>, go to the navigation bar on the left, slide down to Quick Links, and click on **Chalk & Wire (E-Portfolio)**.
2. From the Chalk & Wire login page, click on **Register** under **Are you a new user?**
3. Complete the New User Registration form. The code you purchased from the bookstore should be entered under **Subscription Code***.
4. When you have entered all required fields, click the **Register** button at the bottom of the form.
5. Read the **User Agreement** and check that you agree to finish registering your account. You are ready to get started using Chalk & Wire!

CILT Co-Facilitators

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