

# HU College in the High School Registration Process



[Get Help](#)

## Registration: Step 1

Already have an account? [Sign in.](#)

*Welcome to Heritage University's Online Application. This is your personal portal to check your progress as you complete your application and collect the required documents. [Click here](#) to return to the Heritage University website.*

**Salutation**

**First Name**

**Middle Name**

**Last Name**

**Suffix**

**Email Address**

**Email Address Confirmation**

**What school do you currently attend or most recently attend?**

Indicates required field to save Registration

**Step 1:** Go to [www.heritage.edu/apply](http://www.heritage.edu/apply) and click on the link.

To create an account within our portal, follow the steps shown. The highlighted fields are required information that we need from you in order to create an account to access the application.

Please type the school you currently attend in the following format:

AC Davis High School

Dwight D Eisenhower High School

Once you have completed the required information please click "Save and go to Step 2"

Heritage University  
Application

Get Help

**Registration: Step 2**

Username:

Password:

Confirm Password:

**Step 2:** Your email address will automatically be created as the Username.

Proceed to create your own password and click "Complete Registration"

Heritage University  
Application

Get Help

**Thank you for registering!**

You will receive an activation email. If you do not, please check your spam folder.

Once you have activated your account, you can log in. Thank you!

**Step 3:** An email will be sent to the email address provided, with a link to confirm your account registration to our portal.

Example of the email below- Click on the url shown in your email to activate your account

<https://jrm.targetx.com/orgs/00Do000000011Q8EAK/activate/43364f452c58d7cb99a5fce663c8275102641cee>

Begin forwarded message:

**From:** Heritage University Office of Admissions <[admissions@heritage.edu](mailto:admissions@heritage.edu)>  
**Date:** July 31, 2018 at 2:51:10 PM PDT  
**To:** [REDACTED]  
**Subject:** Please activate your Heritage University Online Application Account

Dear Jessica TEST,

Your HU Online Application account has been created. To continue, you must activate your account and create a password using the link below.

Username: [REDACTED]

Visit this url to activate your account:

<https://jrm.targetx.com/orgs/00Do000000011Q8EAK/activate/43364f452c58d7cb99a5fce663c8275102641cee>

If you have any questions, please contact us at [admissions@heritage.edu](mailto:admissions@heritage.edu) or (509) 865-8508

Thanks!

Erica Tait Director of Recruitment, Admissions

Heritage University  
Application

Get Help

Thank you, the account has been activated.

**Sign In**

Need an account? [Please Register](#)

**Username: (Your email address)**

**Password: [Forgot your password?](#)**

Remember Me

Sign In

**Step 4:** Once you have activated your account, click on the URL link provided to you, which will redirect you to our portal where you can use your login information that you have created to begin the application.

- Username-Please use the email address you provided during the account creation process
- Password- Please use the password you created during the account creation

Heritage University  
Application

Welcome, J [redacted] [Sign Out](#)

[My Profile](#) [My Applications](#) [Application Requirements](#) [Get Help](#)

Logged in successfully

**Welcome, [redacted]**

Thank you for your interest in applying to Heritage University. We hope you will find our online application for admission to be simple and intuitive.

To create a new application, begin by clicking **Create New Application** in the menu to your right. Once you have answered the preliminary questions and click **Submit**, you will be given further instructions for navigating through the online application process.

If you wish to work on an existing application, please select the application from the list under **My Activity** and continue from there.

**My Activity**

Create Your Application

Create New Application

**Step 5:** Once you are logged into the portal you can now begin the application process for College in the High School. Click "Create new application"

### What type of degree do you want to earn?

Please make a selection

I am a Heritage University College in the High School participant

I want to earn a bachelor's or an associate degree

I want to earn a certificate, an endorsement or to attend a workshop

I want to earn a master's degree

What program do you want?

▼

**Step 6:** Use the first option of “What type of degree do you want to earn?” to select “I am a Heritage University College in the High School participant”

This will let our Admissions office know that you are a College in the High School participant only and not a potential new applicant.

By filling out this application, you will not be applying to Heritage University or be in a degree seeking program.

My Profile My Applications Application Requirements Get Help

### New Application

Please select your application.

What type of degree do you want to earn?  
I am a Heritage University College in the High School participant ▼

What type of student are you?  
Non-Degree ▼

What program do you want?  
College in the High School ▼

Which campus do you want to attend?  
Toppenish ▼

Term  
Fall 2018 ▼

Submit

Indicates required field to save new application

**Step 7:** Click “Submit”

**College in the High School, Fall 2018**  
[Application Home](#) | [Review/Print](#)

Note: bars indicate your progress in completing the sections.

Personal Information	<input type="checkbox"/>
Enrollment Information	<input type="checkbox"/>
Educational History	<input type="checkbox"/>
Optional Scholarship Information	Optional <input type="checkbox"/>

[My Profile](#)   [My Applications](#)   [Application Requirements](#)   [Get Help](#)

**Personal Information**

**Candidate Information** (0/1 required)  
[Begin](#) ←

**Address Information** (0/1 required)  
[Begin](#) ←

**College in the High School, Fall 2018**  
[Application Home](#) | [Review/Print](#)

Note: bars indicate your progress in completing the sections.

Personal Information	<input type="checkbox"/>
Enrollment Information	<input type="checkbox"/>
Educational History	<input type="checkbox"/>
Optional Scholarship Information	Optional <input type="checkbox"/>

**Step 8:** The highlighted sections need to be completed with your information. Click each one to access this section of the application. Each section will appear above the gray box and you can proceed to "Begin" to complete the information that is required.

**College in the High School, Fall 2018**  
[Application Home](#) | [Review/Print](#)

Note: bars indicate your progress in completing the sections.

- Personal Information ✓
- Enrollment Information ✓
- Educational History ✓
- Optional Scholarship Information Optional
- Verification |

**Step 9:** Once all of the sections have been completed there will be green check marks next to each section indicating that you have successfully completed the required information as shown below. Your next step is to click on "Verification" and proceed to completing your registration by clicking "Save changes" and proceed to click the "Submit Application" box.

**Verify your College in the High school Registration**

**I certify...**

... that all of the information submitted in this College in the High School Registration is true and correct.

Please type your name as an electronic signature

Indicates required field to save Verify your College in the High school Registration

**College in the High School, Fall 2018**  
[Application Home](#) | [Review/Print](#)

Note: bars indicate your progress in completing the sections.

- Personal Information ✓
- Enrollment Information ✓
- Educational History ✓
- Optional Scholarship Information Optional
- Verification |