

## 2020-2021 Visa Status Verification

Student Name: \_\_\_\_\_ Student ID#: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

**MUST BE SIGNED IN PERSON AT THE INSTITUTION**

You must appear in person at Heritage University to submit a copy (**front and back**) of your unexpired Visa or other United States Citizenship and Immigration Services (USCIS) documentation indicating your current residency status.

If you are the holder of a valid certification or eligibility letter from the Department of Health and Human Services (HHS) showing a designation of "Victim of human trafficking" please present a copy of this documentation.

If you are a U.S. citizen, you are required to submit either a copy of your U.S. birth certificate, Certificate of Naturalization, or U.S. Passport to prove your citizenship.

**If you cannot appear in person to submit this worksheet, you will need to provide a copy of your government issued ID and this worksheet notarized by a public notary.**

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Financial Aid Administrator Signature

\_\_\_\_\_  
Date

**\*\* ONLY COMPLETE THE SECTION BELOW, IF THE STUDENT IS UNABLE TO APPEAR IN PERSON AT HERITAGE UNIVERSITY TO PRESENT THE REQUIRED DOCUMENT(S).**

**Notary's Certificate of Knowledge**

State of \_\_\_\_\_ City/County of \_\_\_\_\_ on \_\_\_\_\_

before me \_\_\_\_\_ personally appeared, \_\_\_\_\_  
(Notary's Name) (Printed name of signer)

And provided me on basis of satisfactory evidence of identification \_\_\_\_\_  
(Type of document)

To be the above-named person who signed the foregoing instrument.

**WITNESS my hand and official seal**

(seal)

\_\_\_\_\_  
(Notary's Signature)

\_\_\_\_\_  
(Date commission expires)

**Office Use Only**

Completed **Form G-845** on \_\_\_\_\_ & sent at \_\_\_\_\_ time documents were sent to USCIS

Return signed and completed form(s) or other documents to your local campus.

Main Campus: 3240 Fort Rd, Toppenish, WA 98948 Phone: (509) 865-8502 Fax: (509) 865-1853 Email: financial\_aid@heritage.edu