



Faculty Vacancy Announcement

Heritage University seeks a one-year term instructor or open rank professor of visual arts to begin August 15, 2025. The successful candidate will teach 12-credits per semester in general-education and advanced courses, including some combination of drawing, painting, digital photography, design, or pottery, according to their areas of expertise. The position is renewable for up to three years pending successful evaluations.

Heritage University is a private university with the main campus located in Toppenish, Washington, on the Yakama Indian Reservation, and second site located in Kennewick, Washington. Founded in 1982, it is dedicated to providing accessible, high-quality education to underserved and diverse populations. The university offers a liberal arts education with undergraduate and graduate programs in various fields. Heritage University is accredited by the Northwest Commission on Colleges and Universities (NWCCU). To learn about Heritage University visit: heritage.edu/about-heritage-university/.

Our Mission

Heritage University empowers a multi-cultural and inclusive student body to overcome the social, cultural, economic and geographic barriers that limit access to higher education. Rooted in the homeland of the Yakama Nation, we embrace transformational student-centered education that cultivates leadership and a commitment to the promotion of a more just society.

Position Details

Position Title:	Art Instructor or Open Rank Professor		
Department/College:	Arts and Humanities		
Rank/Type/FLSA:	Term Ranked	9-Month Contract	Exempt
State Date:	August 15, 2025		
Pay Range:	\$50,963+ depending on experience.		

Position Description:

Faculty at Heritage University engage in a variety of academic activities, including, teaching, advising students, administering academic programs, performing research and scholarly work, providing service to the University and the community, and sharing in the governance of the institution.

- Represents Heritage University in the most positive manner with prospective, former, and current students, clients, suppliers and the community we serve. Interacts effectively with a diverse group of faculty, staff, students and other customers of our services, learns and uses operating practices of the department and Heritage University.
- Upholds the Heritage University Mission Statement.

- Handles confidential information with tact, discretion and in compliance with FERPA regulations.
- Teach courses assigned by the Department Chair.
- Develop curriculum, prepare course materials such as syllabi, lectures, lesson plans, homework assignments, assessment tools, and handouts. Compile, administer, and grade examinations.
- Evaluate and grade students' class work, assignments, and papers. Participate in assessment work, review student evaluations and feedback and make adjustments as needed in consultation with the Chair, and if necessary, the Provost/Vice President for Academic Affairs.
- Collect and analyze data for program review, university assessment, and accreditation.
- Maintain student attendance records, grades, and other required records. Communicate and respond to departments for requests of information.
- Initiate, facilitate, and moderate classroom discussions. Advise students on academic and vocational curricula and on career issues.
- Develop and use the University Content Learning Management System, currently My Heritage. Use and develop multimedia course materials and other current technology.
- Perform administrative duties as needed.
- Participate in unit meetings and other university-wide activities/committees.

Position Specific Duties

- Assist with mentoring and supporting senior students with development of their senior theses.
- Maintain a clean and safe art studio, and work with adjunct faculty to establish norms for use and storage of supplies and materials in the Art studio.
- Work collaboratively with department faculty and the university on storage of materials and space allocated to the Arts.
- Occasionally, represent the University in the community at events.

Knowledge, Skills, and Abilities Required:

Degree Requirements: MFA in Visual Arts or related field

Years of Experience: One or more years of teaching or working as a successful artist preferred

Skills & Knowledge: Ability to work in a minimum of three types of fine arts, such as drawing, painting, digital, design, sculpture, or others with ease and comfort.

Ability to work: - within the context of the local culture and community,
- with first generation college students, and -in a collaborative environment that promotes interdisciplinary learning in the Arts and Humanities.

Abilities: Work and move in a studio setting.
Lift and push up to 30 lbs., such as drying racks and carts.
Operate art equipment such as a kiln.

Application Process

Interested candidates can contact the Office of the Provost for more information on the position.

Candidates applying for the position must submit:

- Cover letter
- Vita/resume
- List of three professional references
- Unofficial Transcripts

Send all documents to humanresources@heritage.edu.

Priority consideration will be given to applications received on or before **April 15, 2025**. But applications will be accepted until the position is filled.

All applicants should review the Heritage University Faculty Handbook located online at https://heritage.edu/wp-content/uploads/2024/12/Faculty_Handbook_241205.pdf

For more Information contact the Office of the Provost/Vice President for Academic Affairs.

Melissa Hill, Ph.D.

Phone: (509) 865-8584, Ext: 1134

Approvals